



Contract to Host Course

Host agrees:

1. To host the 2-day course “De-mystifying Pudendal Neuralgia as a Source of Pelvic Pain: A Physical Therapist’s Approach” on *DATE* according to a mutually acceptable time schedule.
2. To provide PHRC with necessary logistical information regarding exact course location, nearest airport, transportation to course and to/from airport, parking, local options for lodging, point of contact person for day of course.
3. To secure appropriate and accessible teaching facilities, namely
 - a. A classroom with ample treatment tables and chairs for participants and instructors. To facilitate participants’ optimum learning experience, 1 treatment table per 2 participants is required;
 - b. A projection screen and an LCD projector appropriate for the classroom in which the course will be conducted;
 - c. Pillows, blankets or sheets, and drapes for each table.
4. To avoid any situation that would involve a conflict of responsibility or interest with host’s commitment to PHRC.

Pelvic Health and Rehabilitation Center agrees:

1. To teach a 2-day course, “De-mystifying Pudendal Neuralgia as a Source of Pelvic Pain: A Physical Therapist’s Approach” on *DATE* according to a mutually acceptable time schedule.
2. To provide 2 qualified instructors to teach the above mentioned course;
3. To provide all necessary marketing and public relation efforts for the course;
4. To provide all course materials for participants;
5. To arrange transportation and lodging for course instructors;
6. To provide all participants who have successfully completed the course with a course certificate;
7. To provide all teaching materials, including notebook with PowerPoint presentations;
8. To provide 2 complimentary registrations for the host;
9. To avoid any situation that would involve a conflict of responsibility or interest with PHRC’s commitment to host.

General Provisions:

1. This agreement is binding on all parties, their representatives, successors or assignees;
2. This agreement, schedule, and attachments constitute the entire agreement between the parties and supersedes all previous agreements. This agreement may only be amended, or modified by a written instrument signed by the duly authorized parties or their authorized representatives.

For Host:

_____ 2010
Date

For Pelvic Health and Rehabilitation Center:

_____ 2010
Stephanie Prendergast, MPT Date

_____ 2010
Elizabeth Rummer, MSPT Date